



UNITED STATES PEACE CORPS JOB ANNOUNCEMENT

Program and Training Specialist-HIV/AIDS

Location: Lusaka

Salary Range: Based on the Local Compensation Plan – FSN 9 equivalent

Basic Function:

The position is primarily a training and technical position, requiring approx 25% travel to remote parts of Zambia. The Program & Training Specialist provides backstopping support to the HIV/AIDS Program Manager and Community Health Improvement Project (CHIP) team; coordinates and facilitates HIV technical training for all Peace Corps Trainees & Volunteers at Pre Service & In Service Training and provides support to Peace Corps Volunteers (PCVs) in the field. This includes but not limited to:

- **PST & IST Preparations, Planning, Implementation and Facilitation:** in association with the HIV/AIDS Program Manager designs and deliver training sessions to address identified competencies. Includes coordinating training activities and logistics.
- **IEC materials:** Maintain a regular supply of up to date HIV related IEC materials and other resources.
- **Programming:** Contributes towards development & implementation of the PEPFAR Country Operational Plan (COP).
- **Volunteer Support:** Provides technical and personal support to PCVs through site visits, e-mail and phone communication
- **Liaison** with Host Country Counterparts, Government Ministries, NGOs and US Government PEPFAR team:

Required Qualifications:

- Advanced Diploma in Health , Social Sciences or related field of study is required
- Three years of substantive experience working in the field of HIV/AIDS in Zambia is required
- Expertise in grass roots development methodologies including programming and training support is required
- Must have Demonstrated ability to work as a team member in a fast paced and multi-cultural environment
- Must has a good working knowledge of the English language (spoken and written),
- Proficiency in working with computers (word processing & spread sheet) is required
- Must have excellent presentation and facilitation skills

- Experience working with Peace Corps Volunteers or other international volunteers is required

To apply, submit an application letter that clearly addresses the Required Qualifications, CV and list three references. Applications must arrive at the Peace Corps Office on or before the closing date of **February 19, 2014. Only short-listed candidates will be notified and no telephone inquiries will be entertained.**

Address applications to:

The Human Resources Specialist, Peace Corps Zambia

Plot 71A Kabulonga Rd.

P.O. Box 50707, Lusaka, Zambia

Email: zm01-jobs@zm.peacecorps.gov clearly stating position applied for in subject line

Copies of complete position descriptions listing all duties and responsibilities are available on